



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Position Title:	Psychological Examiner
Payroll/Personnel Type:	10 Month
Job #:	8134
Reports to:	Director of Gifted & Talented
Shift Length:	6.5 Hours a Day
Union Eligibility:	Eligible

Position Summary:

The Psychological Examiner performs duties required to determine the eligibility of students to receive gifted services.

Essential Functions:

- Administration of nationally normed cognitive and academic achievement assessments
- Consultations with the Director of Gifted & Talented regarding implementation of effective assessment practices, administration of psychological educational evaluations to determine program eligibility and interpretation of those evaluation results
- Conduct formal evaluations
- Analyze and integrate data and provide a comprehensive report
- Accept a leadership role as facilitator for in-service training with teachers, counselors, administrators, social workers, parents, and other personnel requesting such service
- Perform other job-related duties as assigned

Knowledge, Skills, and Abilities:

- Ability to utilize administration, interpretation, and application of the results of the psychological, educational, and projective assessment instruments
- Leadership skills to develop and implement in service training sessions for school personnel
- Interpersonal relation skills including group process skills and a thorough understanding of group dynamics and communication and listening skills
- Practical interpretation for teachers of complex psychological data coupled with oral and written summarization skills
- Ability to interpret instructions furnished in written or oral form
- Ability to effectively work and interact with others
- Ability to be organized and orderly, with good attention to detail
- Ability to use computers and use application of learning and personality principles within school settings
- Strong leadership and organizing skills
- Knowledge regarding community agencies
- Knowledge of research methodology, educational evaluation, and statistics
- Knowledge of organization and administration of public-school settings
- Knowledge of appropriate interventions to share with school personnel and parents

Experience:

- Leadership/facilitator abilities in working with school personnel and parents, administration of psychological educational assessment instruments and the practical interpretation and application of the results, educational planning and prescriptive development to meet special academic needs of individual students.



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- Participation in teams using problem solving and response to intervention method (preferred)

Education:

- Bachelor's Degree (required)
- Master's or Doctoral Degree in Psychology, Education, or Counseling (preferred)
- State of Missouri Psychological Examiner or School Psychologist Certification/Licensure or State Certification as a Psychometrician (Required)

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light work usually requires walking or standing to a significant degree
- Sitting, Standing, Walking, Climbing, Balancing, Stooping or Crouching, Kneeling, Crawling, Reaching, Pushing, Grasping, Talking, Hearing
- Clarity of vision at 20 inches
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Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:

	Date		Date
Employee		Immediate Supervisor	
Human Resources		Date	

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.